

# Integrity

TITLE GROUP

Phenomenal Service | Straightforward Pricing | Impeccable Standards

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## Items Needed for Purchase Closing – Seller Checklist

### BORROWER:

- Closing Date, Time and Location preferences: \_\_\_\_\_
- Seller's Current Address & Zip: \_\_\_\_\_
- Seller's Forwarding Address & Zip: \_\_\_\_\_
- Home Phone: \_\_\_\_\_  Work: \_\_\_\_\_
- E-Mail: \_\_\_\_\_  Fax: \_\_\_\_\_
- SS# Seller 1: \_\_\_\_\_  SS# Seller 2: \_\_\_\_\_
- What is Seller's Marital Status? Single or Married
- Mortgage Loan/Creditor Payoff Information: **IMPORTANT** (Please fill in or send a copy of most recent statement)
- Lender: \_\_\_\_\_ Phone: \_\_\_\_\_
- Type of Acct. & Acct. #: \_\_\_\_\_
- Lender: \_\_\_\_\_ Phone: \_\_\_\_\_
- Type of Acct. & Acct. #: \_\_\_\_\_
- Copy of Current Owner's Title Policy (If 3 yrs old or less full reissue credit will be given towards new Owner's Policy)
- Is there a Homeowner's Association? Yes or No  Assoc. Name: \_\_\_\_\_
- Assoc. Phone: \_\_\_\_\_  Assoc. Fax: \_\_\_\_\_
- Complete Copy of Sales Contract
- Proof of Earnest Money Deposit
- Real Estate Agent's Contact Information